

**Go Green: Voluntary Internship Program  
Campus Outreach Lead Volunteer Intern**

The UCCS Office of Sustainability will demonstrate excellence in providing knowledge, solutions, and leadership toward further sustainability progress for the university and support corresponding efforts in the Pikes Peak Region.

**Position:** Campus Outreach Lead Volunteer Intern

**Description: Campus Outreach Volunteer Intern**

The Campus Outreach Lead Volunteer acts as a professional-level support for Sustainability Events and marketing on and off campus. The Campus Outreach Lead Volunteer will work with Sustainability Office staff to help plan, organize, and create specialized media designed for campus outreach. This will include social media and video development.

**Responsibilities:**

- Organize, plan, and create a monthly message board on-campus
- Thoroughly understand and explain the mission and goals of what the Office of Sustainability is doing at UCCS, especially when engaging with UCCS faculty, staff, and students.
- Practice and support sustainable choices both inside and outside the University
- Represent the beliefs and values of Office when volunteering, in a professional manner
- Assist in the development of marketing material to include video editing.
- Contribute at least 35 hours of volunteer work with the Office each semester
- Draft a small project report summarizing internship.

**Qualifications:**

- Ability to work independently
- Must be reliable
- Must respect deadlines
- Must have experience with Word, PowerPoint, and Excel
- Must be an effective communicator, both written and oral
- Enthusiasm for the mission of the Office of Sustainability and for what we do at UCCS and surrounding communities

**Start Date:** Position open until filled, requires 4-month commitment

**Hours:** 3-5 hours/week, preferably at least once a week in the Office

**Compensation:** This is an **Unpaid**/Volunteer intern position. This internship may qualify for academic credit.

**To Apply:** Please send a cover letter and resume to [gogreen@uccs.edu](mailto:gogreen@uccs.edu)